



Detailed Agenda for the **Fifth** Meeting of **Internal Quality Assurance Cell (IQAC)** to be held at **02:00pm** on **18<sup>th</sup> January 2019** in **A-Block Room No. A-306**



# SGT UNIVERSITY

## Meeting Notice & Agenda

**From:** Director IQAC

**To:** All IQAC Members  
**CC:** VC

**Date:** 15<sup>th</sup> January 2019

**The 5<sup>th</sup> meeting of Internal Quality Assurance Cell (IQAC), to be held on 18<sup>th</sup> January 2019 at 02:00 pm in A-Block Room No. A-306**

The 5<sup>th</sup> meeting of the Internal Quality Assurance Cell (IQAC) shall be held on **18<sup>th</sup> January 2019 at 02:00 pm in A-Block Room No. A-306**. The following members are requested to make it convenient to attend:-

- 1) Dr M.S Sidhu, Director IQAC
- 2) Dr T.D Dogra, Advsiior IQAC
- 3) Mr. D.K Mishra, Registrar and Senior Administrative member
- 4) Dr. Waheeda Khan, Dean International relations and Teacher IQAC
- 5) Dr G.N Suma, Asso Dean R&D, and teacher IQAC
- 6) Dr Manpreet Arora, Member Alumni relations, IQAC
- 7) Dr. Radhika Rai, Member Alumni relations, IQAC
- 8) Dr Reshu Madan, Member Alumni relations IQAC
- 9) Dr. Shefali Phogat, Member Alumni relations IQAC
- 10) Dr Amit Bhardwaj, Sub Dean and Teacher IQAC
- 11) Dr. Astha Chaudhry, Sub Dean and Member Secretary IQAC

The Agenda of the meeting shall be as under:

**WELCOME ADDRESS BY DIRECTOR IQAC**

**ITEM NO. 1:** NAAC accreditation

**ITEM NO. 2:** NAAC data compilation

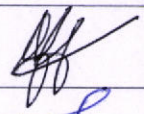
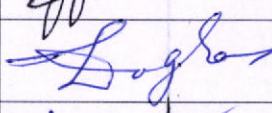
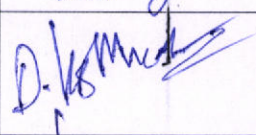
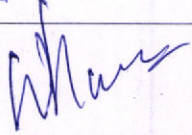
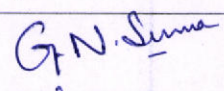
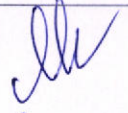
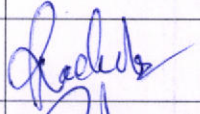
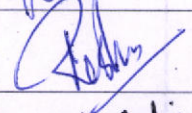
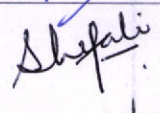
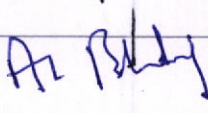
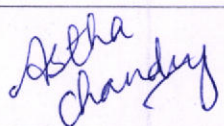
**ITEM NO.3:** Any table agenda

Regards,

**Dr. M.S.Sidhu**  
**Director**  
**IQAC**

**Attendance Sheet for the 5<sup>th</sup> Meeting of Internal Quality Assurance  
Cell (IQAC)**

**18<sup>th</sup> January 2019**  
**Members Present:**

Sr. No	Name of the Members	Signature
1	Dr M.S Sidhu, Director IQAC	
2	Dr T.D Dogra, Advsiior IQAC	
3	Mr. D.K Mishra, Registrar and Senior Administrative member	
4	Dr. Waheeda Khan, Dean International relations and Teacher IQAC	
5	Dr G.N Suma, Asso Dean R&D, and teacher IQAC	
6	Dr Manpreet Arora, Member Alumni relations, IQAC	
7	Dr. Radhika Rai, Member Alumni relations, IQAC	
8	Dr Reshu Madan, Member Alumni relations IQAC	
9	Dr. Shefali Phogat, Member Alumni relations IQAC	
10	Dr Amit Bhardwaj, Sub Dean and Teacher IQAC	
11	Dr. Astha Chaudhry, Sub Dean and Member Secretary IQAC	



**Minutes of the Fifth Meeting of Internal  
Quality Assurance Cell, SGT University  
held on 18<sup>th</sup> January 2019 at 02:00 pm  
in A Block Room No. A-306**

**SGT University  
Budhera, Gurugram-Badli Road  
Gurugram (Haryana)-122505**



**Internal Quality Assurance Cell (IQAC)  
SGT UNIVERSITY**

**Minutes of the 5<sup>th</sup> meeting of IQAC**

The 5<sup>th</sup> formal meeting of IQAC committee took place on 18<sup>th</sup> January 2019 at 2:00pm in 306 A, Third Floor, A Block with the following agenda :

- 1) Introduction of New Director IQAC to Committee**
- 2) Plan of action for NAAC accreditation**

The Following members were present:

- 1) Dr M.S Sidhu, Director IQAC
- 2) Dr T.D Dogra, Advsiar IQAC
- 3) Mr. D.K Mishra, Registrar and Senior Administrative member
- 4) Dr. Waheeda Khan, Dean International relations and Teacher IQAC
- 5) Dr G.N Suma, Asso Dean R&D, and teacher IQAC
- 6) Dr Manpreet Arora, Member Alumni relations, IQAC
- 7) Dr. Radhika Rai, Member Alumni relations, IQAC
- 8) Dr Reshu Madan, Member Alumni relations IQAC
- 9) Dr. Shefali Phogat, Member Alumni relations IQAC
- 10) Dr Amit Bhardwaj, Sub Dean and Teacher IQAC
- 11) Dr. Astha Chaudhry, Sub Dean and Member Secretary IQAC

The following were the proceedings of the meeting:-

- 1) Dr T.D Dogra, Ex Director, IQAC apprised New director Dr M.S Sidhu about all the activities undertaken by IQAC till now in detail.
- 2) All the activities, their progress, successes and failures were discussed with him to update him about the challenges and issues faced.
- 3) Since SGT University is going to complete 6 years of its existence on 23<sup>rd</sup> January 2019 and is getting eligible for NAAC application, The IQAC has been entrusted by the competent authorities to carry forward the process and fulfill the requirements of NAAC accreditation.



## Internal Quality Assurance Cell (IQAC) SGT UNIVERSITY

- 4) There were deliberations regarding the same among the committee members. The committee was apprised of newly introduced manual and modifications in the accreditation process.
- 5) It was updated by Dr Sidhu that initial meetings with Deans and their faculties have been done regarding educating them about NAAC manual and criterias.
- 6) A plan of action was made for data compilation regarding NAAC.
- 7) The SSR of recently accredited institutes was shared to understand the manner in which responses will be compiled.
- 8) Dr Sidhu urged all the members to cooperate wholeheartedly in this humungous task of NAAC data compilation and the meeting was dispersed at 3:30pm with vote of thanks from Chairman.

**Minutes recorded by**

A handwritten signature in blue ink, appearing to read 'Astha Chaudhry'.

**Dr Astha Chaudhry  
(Member secretary, IQAC)**

**Minutes Approved by**

A handwritten signature in blue ink, appearing to read 'M.S Sidhu'.

**Dr M.S Sidhu  
(Director, IQAC)**

